



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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June 30, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the tables of classes of positions, and the departmental staffing provisions by adding new classifications and unclassified positions, and by reclassifying positions in various County departments. It will also amend the Nursing Management Pay Plan for Non-Management Appraisal and Performance Plan (MAPP) classes to include a new classification.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add nine (9) classifications and two (2) unclassified positions, to implement the results of various classification studies, and to make a minor revision to the Nursing Management Pay Plan for non-MAPP classes.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Your Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification recommendations in a timely manner. Approval of these recommendations will provide the ordinance authority for County departments to implement the classification recommendations in this letter.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

These recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents (Attachment B). This is a primary goal of the County's classification system, and a means for the appropriate classification and compensation of the County workforce. Positions reclassified upward and laterally are consistent with the class concepts of the proposed classifications.

These actions are recommended based upon accepted principles of classification. Furthermore, these actions are important in addressing departmental operational needs, and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions facilitates good business operations, and can reduce the number of costly personnel-related problems.

Implementation of Strategic Plan Goals

Approval of the accompanying ordinance will further the County Strategic Plan Goal of Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County. Furthermore, the establishment of the new contracts series, which is described later in this document, addresses a specific objective under the Service Excellence and Organizational Effectiveness Strategy.

New Classes and Unclassified Positions

We are recommending the establishment of nine (9) classifications and two (2) unclassified positions in the County Classification Plan (Attachment A).

Department of Board of Supervisors – Arts Commission

In conjunction with the reclassification of positions in the Board of Supervisors, Arts Commission, we are establishing four (4) new Arts Commission classes to provide analysis and program support.

Department of Board of Supervisors – Executive Office

Two (2) unclassified positions are being established for the Children's Special Investigations Unit (CSIU). The Lead Attorney, Children's Special Investigations Unit (UC) will report directly to the Board, and will supervise the Unit comprised of an Assistant Lead Attorney and investigators. The purpose of the CSIU is to act as special counsel to the Board, and to provide an independent legal review of child death and serious incidents of child abuse or neglect.

The other new unclassified position – Assistant Lead Attorney, Children's Special Investigations Unit (UC) – will report to the Lead Attorney, will assist with the oversight of the CSIU, and will act in the absence of the Lead Attorney.

Countywide Contract Development and Administration

In conjunction with the countywide Contracting Occupational Study, we are establishing four (4) contract-specific classifications for positions that develop and administer contracts as a primary function. This new series, ranging from entry-level to section manager, reflects the increasing complexity of the County's contracting function and the integral role that contract administration plays in managing the vast and varied operations across the County.

To date, we have identified and are studying over 200 positions assigned to perform contract development and administration as their primary work. We intend to return to your Board within a few months with our final recommendations to reclassify these positions, where appropriate, throughout the County. Ultimately, these actions will ensure equitable and consistent allocations for positions performing contracting duties. It will also significantly reduce the use of non-contract specific classes. Furthermore, these classifications will facilitate the recruitment of qualified individuals to perform these complex and often sensitive contracting functions.

Fire Department

The Health Program Administrator, RN, Fire is being established in conjunction with a classification study (Attachments A and B). As a one-position designated classification, it will administer, plan, develop, and evaluate health programs for the department employees in accordance with Cal-OSHA regulations. In addition, we are amending the Non-MAPP Nursing Management Pay Plan (Plan) to include this new classification. Although this Plan uses the same registered nursing salary schedule used by the represented nursing classifications, it is considered to be a separate pay plan.

Reclassifications

Based upon individual position studies, we recommend that 20 positions in six (6) departments be reclassified (Attachment B). The assigned duties, responsibilities, and/or utilization of these positions have changed since the original allocations were made. The positions would be more appropriately classified to the recommended classes.

FISCAL IMPACT/FINANCING

The projected budgeted cost for the 20 positions that will be reclassified is estimated to total \$223,661 (all funds). Net County cost is estimated to be \$71,641. Cost increases associated with the upward reclassification actions will be absorbed within the Board's adopted budget for each affected department. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan, and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate consultations have been conducted with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

The Honorable Board of Supervisors
June 30, 2009
Page 5

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the departments, through proper classification and compensation of positions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal stroke extending to the right.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DIL:WGL
PHG:VMH:KP:mst

Attachments (2)

c: Director of Personnel
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Affected Departments

ATTACHMENT A

CLASSES RECOMMENDED FOR ADDITION TO THE CLASSIFICATION PLAN

Proposed Savings/ Cafeteria Benefit Plan	Item No.	Title	Salary Schedule & Level
Board of Supervisors - Arts Commission			
Savings/ Megaflex	8804	Arts Commission Program Assistant	NM 82A
Savings/ Megaflex	8805	Arts Commission Program Associate	NM 86A
Savings/ Megaflex	8814	Arts Commission Senior Program Associate	NM 91A
Savings/ Megaflex	8811	Arts Commission Manager	NM 97D
Board of Supervisors – Children’s Special Investigations Unit			
Savings/ Megaflex	9964	Assistant Lead Attorney, Children’s Special Investigations Unit (UC)	N23 R16
Savings/ Megaflex	9963	Lead Attorney, Children’s Special Investigations Unit (UC)	N23 R18
Contract Development and Administration			
Savings/ Megaflex	0992	Associate Contract Analyst	NM 86D
Savings/ Megaflex	0993	Contract Analyst	NM 93C
Savings/ Megaflex	0994	Senior Contract Analyst	NM 98C
Savings/ Megaflex	1005	Section Manager Contracts	NM 106B
Fire Department			
Savings/ Megaflex	5239	Health Program Administrator, RN, Fire	N41 RN 9

RECOMMENDATIONS FOR POSITION RECLASSIFICATION

BOARD OF SUPERVISORS - ARTS COMMISSION

Number of Positions	Present Classification and Salary	Classification Findings and Salary
Arts Education Division		
1	Administrative Assistant II "N" NM 81K Represented	Arts Commission Program Assistant "N" (New Classification) NM 82A Non-Represented
6	Administrative Assistant III "N" NM 85K Represented	Arts Commission Program Associate "N" (New Classification) NM 86A Non-Represented
1	Administrative Assistant III NM 85K Represented	Arts Commission Manager (New Classification) NM 97D Non-Represented
1	Supervising Administrative Assistant III "N" NM 96D Non-Represented	Arts Commission Manager "N" (New Classification) NM 97D Non-Represented

The Administrative Assistant II reports directly to the Division Manager, a Chief II, Arts Commission Programs, and provides professional staff assistance to the division manager and the three (3) Arts Education sections. Specific duties include analyzing arts education program issues, and developing recommendations to support programmatic and operational systems; assisting with the development and implementation of arts education initiatives; assisting with research and data collection; and monitoring the division's contracts.

The six (6) Administrative Assistant III positions are assigned to one of the three Arts Education sections, and report to the Arts Commission Manager assigned to oversee that particular section. The positions analyze, develop, and administer programs that increase the quality and capacity of arts instruction for K-12 students countywide. Duties include leading the evaluation and implementation of strategies to increase usage of web-based program directories and tools; analyzing long-range arts education policies and plans of school districts; and making recommendations for the development of protocols and indicators for increasing and standardizing the quality of arts education guidelines.

The Supervising Administrative Assistant III “N” and the Administrative Assistant III “A” positions function as section heads, and report to a Chief II, Arts Commission Programs. These positions plan, manage, and supervise the work of professional staff responsible for analyzing, developing, and administering comprehensive programs and educational initiatives to implement the Board-approved *Arts for All* program. Duties also include developing and monitoring their respective section’s budget; representing the Arts Commission with affiliated organizations and at events with superintendents and school board members; and supervising program staff who coordinate and monitor the performance of consultants and vendors.

The expansion of the *Arts for All* program has increased the scope of responsibility for all the aforementioned positions. Therefore, we recommend lateral and upward reclassifications as noted in the above table to the newly created Arts Commission Program Assistant, the Arts Commission Program Associate, and the Arts Commission Manager.

BOARD OF SUPERVISORS - ARTS COMMISSION (cont'd)

Number of Positions	Present Classification and Salary	Classification Findings and Salary
Grants and Professional Development Division		
2	Administrative Assistant II NM 81K Represented	Arts Commission Senior Program Associate (New Classification) NM 91A Non-Represented
1	Senior Typist-Clerk NMV 67D Represented	Arts Commission Program Assistant (New Classification) NM 82A Non-Represented

The subject positions report directly to a Chief I, Arts Commission Programs, and are being recommended for reclassification in conjunction with a departmental reorganization.

The Administrative Assistant II positions develop and administer grant application programs, and coordinate leadership development workshops and programs for countywide arts organizations and grant recipients. Duties also include preparing program budgets, and maintaining contracts and financial records; assisting in the formulation, implementation, and administration of special initiatives designed to assist municipalities with developing a strategic cultural plan; and directing outreach opportunities for artists, organizations, and municipalities through *Arts Tune Ups* and other technical assistance workshops.

The Senior Typist-Clerk provides administrative staff support for the division by assisting with coordinating the Commission's grants programs; assisting with the implementation of the online grant application system (WebGrants); performing statistical analysis of grant panel scores; assisting with the development of systems to solicit and select grant review panelists; making recommendations for invoicing and reporting systems; and maintaining and monitoring financial records and contracts.

The expansion of the aforementioned programs has increased the positions' scope of responsibility. Therefore, we recommend reclassifying these positions to the newly created Arts Commission Senior Program Associate and Arts Commission Program Assistant, respectively.

BOARD OF SUPERVISORS - ARTS COMMISSION (cont'd)

Number of Positions	Present Classification and Salary	Classification Findings and Salary
Civic Art Division		
1	Administrative Assistant II NM 81K Represented	Arts Commission Program Associate (New Classification) NM 86A Non-Represented

The Administrative Assistant II functions as the Civic Art Coordinator, and reports to a Chief I, Arts Commission Programs. This position provides administrative, technical, fiscal, and project management support for professional program staff responsible for the development and implementation of the Civic Art program. Duties include preparing the annual budget; monitoring artist contracts; providing staff support to the Civic Art Committee; and assisting in the preparation of the Civic Art Master plan for the County, which includes a survey of all non-museum artwork owned by the County.

The aforementioned programs have increased in both size and breadth which, in turn, has increased the responsibilities of this position. Therefore, we recommend upward reclassification to the newly created Arts Commission Program Associate.

BOARD OF SUPERVISORS – BOARD OPERATIONS

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Intermediate Board Specialist N36M 75J Non-Represented	Administrative Services Manager II NM 96C Non-Represented

The subject position reports to the Deputy Executive Officer, Board Operations (UC), and is assigned to manage the department's new Customer Service Center. This includes supervising six (6) full-time employees; reviewing complex information requests, and providing expedited responses to managers, executives, and Board staff; overseeing the review, analysis, and handling of customer complaints, some of which have financial and legal implications for the County; directing the Executive Office's records management process; and assisting with the division's budget. The position is also required to possess strong knowledge of the County's business operations and legal requirements, as well as departmental functions and services.

Based on the scope of supervisory responsibilities, the high level of accountability and the administrative support services assigned, this position meets the Administrative Services Manager II allocation criteria to supervise a central staff unit providing budget, personnel, or other administrative services. Therefore, we recommend upward reclassification to an Administrative Services Manager II.

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Children Services Administrator II 101A Non-Represented	Children Services Administrator III NM 106B Non-Represented

The subject position reports to a Division Chief, Children and Family Services, and is assigned to oversee the Resource Utilization Management Section of the Out-of-Home Care Management Division. One of the primary roles of this Division is to provide assessment and placement services for children requiring a higher-level of care than traditional foster care homes can provide. This position manages a large section comprised of children's social workers and support staff. Duties include developing placement resources for dependent children in out-of-home care by working with community providers and contractors, as well as collaboration with other County departments; reviewing and developing policy recommendations impacting foster care programs; and providing technical support to Regional Administrators and children's social workers regarding placement issues.

The duties and responsibilities assigned to this position meet the classification definition for the Children Services Administrator III, a classification which directs the development or administration of Children's Services programs for adoptions, foster care, protective services, and/or directs the administrative or technical support services provided to these programs. Therefore, we are recommending upward reclassification of the position to Children Services Administrator III.

FIRE DEPARTMENT – EXECUTIVE

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Health Program Coordinator Public Safety NM 103G Non-Represented	Health Program Administrator, RN, Fire (New Classification) N41 RN9 Non-Represented

The subject position is assigned to the Health Programs Section in the department's Executive Support Division. It receives administrative supervision from an Administrative Services Manager III and technical supervision from a Medical Director position on contract with the department.

As described earlier, the position is responsible for administering, planning, developing, and evaluating health programs for the department employees as required by Cal-OSHA. Since its original allocation, the health programs managed by this position have expanded to include increased exposure tracking and correlation with disease, as well as education and referral to promote psychosocial wellness in the public safety community. In addition, the position will be overseeing the Department's participation in a national cancer study of County Firefighters designed to reduce the incidents of death, disability, and associated costs related to occupational malignancies.

This position regularly collaborates with upper level departmental management including the contracted Medical Director and Fire Chief to ensure that medical and behavioral health policies create and maintain a safe working environment and a healthy workforce. Based upon the expanded responsibilities, nature, and scope of the regular working relationships, and the nursing knowledge and skills required to develop and administer these programs, we recommend upward reclassification to the new Health Program Administrator, RN, Fire classification.

DEPARTMENT OF MENTAL HEALTH

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Secretary III NMV 71H Represented	Senior Secretary III NM 79K Non-Represented
1	Secretary III NMV 71H Represented	Senior Secretary III NM 79K Non-Represented

The subject positions are assigned to the Chief Information Office Bureau, Project Management Division and Technology Services Division, respectively, and provide full-time secretarial support to their respective managers. As a result of the partial implementation of the countywide Information Technology Study, the managers to which these positions report were recently reclassified upward to Information Technology Manager II. This class is commensurate to the division chief positions within the department. Division Chiefs assigned to departments similar in size to Mental Health are typically allocated secretarial positions at the level of Senior Secretary III. Since secretarial allocations within the County are based primarily upon the level of the supervisor served, we are recommending upward reclassification to Senior Secretary III.

DEPARTMENT OF PUBLIC HEALTH - PUBLIC HEALTH SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Epidemiologist "N" NM 93B Non-Represented	Supervising Epidemiologist "N" NMW 97B Non-Represented

The subject position reports to a Senior Physician, and is assigned to the HIV Epidemiology Program. The position is responsible for supervising a staff comprised of Epidemiologist, Research Analyst, and other related technical positions performing a variety of complex and specialized epidemiologic studies and projects that incorporate and have significant impact involving HIV and AIDS public health program areas.

The scope of the responsibilities assigned to this position meets the Supervising Epidemiologist allocation criteria to supervise and direct the work of Epidemiologists and professional support staff in the provision of planning, designing, implementing, and evaluating multiple health-related surveillance systems, epidemiologic studies, and field investigations. Therefore, we recommend upward reclassification to Supervising Epidemiologist.

SHERIFF'S DEPARTMENT – GENERAL SUPPORT SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Senior General Maintenance Worker NM 74K Represented	Senior Equipment Maintenance Worker N2 79H Represented

The subject position is assigned to the Administrative Services Division of the Facilities Services Bureau where its primary assignment is to inspect, to maintain, and to repair the underground storage tanks and related peripheral equipment which houses and dispenses fuel used for department vehicles. The position also ensures compliance with applicable regulatory standards imposed by various local and state agencies with respect to equipment repair and recordkeeping, emergency response, and employee training.

The duties and responsibilities assigned to this position meet the allocation standards of a Senior Equipment Maintenance Worker, a classification which independently performs the more difficult equipment repairs and maintenance, and participates in the work of a small group or crew engaged in maintaining and repairing various types of equipment and tools. Therefore, we recommend upward reclassification to Senior Equipment Maintenance Worker.

ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Amending Section 6.08.510 (Nursing management pay plan – non-management appraisal and performance plan classes);
- Adding and establishing the salary for nine (9) classifications;
- Adding and establishing the salary for two (2) positions in the unclassified service; and
- Adding, deleting, and/or changing certain classifications and numbers of ordinance positions in the departments of Board of Supervisors, Children and Family Services, Fire, Mental Health, Public Health, and Sheriff.

ROBERT E. KALUNIAN
Acting County Counsel

By: 
HALVOR S. MELOM
Principal Deputy County Counsel
Labor & Employment Division

HSM:asv

Requested: 05-13-09

Revised: 06-04-09

ORDINANCE NO. _____

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the Nursing Management Pay Plan and the addition, deletion, and/or changing of certain classifications and number of ordinance positions in various departments to implement the findings of classification studies.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.08.510 (Nursing management pay plan – non-management appraisal and performance plan classes -Title of provisions) is hereby amended to read as follows:

6.08.510 Title of provisions.

This Part 5 of Chapter 6.08 shall be known as the “Nursing Management Pay Plan - Non MAPP” under which any person whose payroll title is listed below is eligible to be compensated under this Part 5:

Item No.	Title
5286	Nurse Manager
5314	Assistant Nursing Director I
5320	Assistant Nursing Director II
5295	Assistant Nursing Director, Administration
5287	Assistant Nursing Director, Education
<u>5239</u>	<u>Health Program Administrator, RN, Fire</u>
<u>5286</u>	<u>Nurse Manager</u>

<u>5284</u>	<u>Principal Mental Health Counselor, RN</u>
5174	Supervising Nurse Anesthetist
<u>5284</u>	<u>Principal Mental Health Counselor, RN</u>

SECTION 2. Section 6.28.050 is hereby amended to add the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
<u>8811</u>	<u>ARTS COMMISSION MANAGER</u>	_____ *	<u>NM</u> <u>97D</u>
<u>8804</u>	<u>ARTS COMMISSION PROGRAM ASSISTANT</u>	_____ *	<u>NM</u> <u>82A</u>
<u>8805</u>	<u>ARTS COMMISSION PROGRAM ASSOCIATE</u>	_____ *	<u>NM</u> <u>86A</u>
<u>8814</u>	<u>ARTS COMMISSION SR PROG ASSOCIATE</u>	_____ *	<u>NM</u> <u>91A</u>
<u>9964</u>	<u>ASST LEAD ATTY,CHILD SPECIAL INVEST UNIT(UC)</u>	_____ *	<u>N23</u> <u>R16</u>
<u>0992</u>	<u>ASSOCIATE CONTRACT ANALYST</u>	_____ *	<u>NM</u> <u>86D</u>
<u>0993</u>	<u>CONTRACT ANALYST</u>	_____ *	<u>NM</u> <u>93C</u>
<u>5239</u>	<u>HEALTH PROGRAM ADMIN,RN,FIRE</u>	_____ *	<u>N41</u> <u>RN9</u>
<u>9963</u>	<u>LEAD ATTY,CHILD SPECIAL INVEST UNIT(UC)</u>	_____ *	<u>N23</u> <u>R18</u>
<u>1005</u>	<u>SECTION MANAGER CONTRACTS</u>	_____ *	<u>NM</u> <u>106B</u>
<u>0994</u>	<u>SENIOR CONTRACT ANALYST</u>	_____ *	<u>NM</u> <u>98C</u>

SECTION 3. Section 6.44.010 (Department of the Board of Supervisors) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0888N	4	ADMINISTRATIVE ASSISTANT II
2216A	4	SENIOR TYPIST-CLERK
0898N	4	SUPERVISING ADMINISTRATIVE ASSISTANT III

SECTION 4. Section 6.44.010 (Department of the Board of Supervisors) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>8811A</u>	<u>1</u>	<u>ARTS COMMISSION MANAGER</u>
<u>8811N</u>	<u>1</u>	<u>ARTS COMMISSION MANAGER</u>
<u>8804A</u>	<u>1</u>	<u>ARTS COMMISSION PROGRAM ASSISTANT</u>
<u>8804N</u>	<u>1</u>	<u>ARTS COMMISSION PROGRAM ASSISTANT</u>
<u>8805A</u>	<u>1</u>	<u>ARTS COMMISSION PROGRAM ASSOCIATE</u>
<u>8805N</u>	<u>6</u>	<u>ARTS COMMISSION PROGRAM ASSOCIATE</u>
<u>8814A</u>	<u>2</u>	<u>ARTS COMMISSION SR PROG ASSOCIATE</u>

SECTION 5. Section 6.44.010 (Department of the Board of Supervisors) is

hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0888A	6	<u>3</u>	ADMINISTRATIVE ASSISTANT II
0889A	4	<u>3</u>	ADMINISTRATIVE ASSISTANT III
0889N	9	<u>3</u>	ADMINISTRATIVE ASSISTANT III
1003A	4	<u>2</u>	ADMINISTRATIVE SERVICES MANAGER II
1099A	53	<u>52</u>	INTERMEDIATE BOARD SPECIALIST

SECTION 6. Section 6.53.010 (Department of Children and Family Services) is

hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
9087A	68	<u>67</u>	CHILDREN SERVICES ADMINISTRATOR II
9088A	34	<u>35</u>	CHILDREN SERVICES ADMINISTRATOR III

SECTION 7. Section 6.76.010 (Fire Department – Executive Budget) is hereby

amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0227A	4		HEALTH PROGRAM COORD, PUB SAFETY

SECTION 8. Section 6.76.010 (Fire Department – Executive Budget) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>5239A</u>	<u>1</u>	<u>HEALTH PROGRAM ADMIN,RN,FIRE</u>

SECTION 9. Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1759N	27 <u>26</u>	EPIDEMIOLOGIST
1760N	4 <u>5</u>	SUPERVISING EPIDEMIOLOGIST

SECTION 10. Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2096A	55 <u>53</u>	SECRETARY III
2102A	55 <u>57</u>	SENIOR SECRETARY III

SECTION 11. Section 6.120.014 (Sheriff – General support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
6613A	8	<u>9</u>	SENIOR EQUIPMENT MAINTENANCE WORKER
6622A	24	<u>23</u>	SENIOR GENERAL MAINTENANCE WORKER

SECTION 12. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

[RECLASSJUN2009KPCEO]